



**Mike Beebe**  
Governor

# STATE OF ARKANSAS SOCIAL WORK LICENSING BOARD

Mailing Address  
P.O. Box 250381  
Little Rock, AR 72225

Street Address  
2020 West Third, Suite 518  
Little Rock, AR 72225

**Ruthie Bain**  
Executive Director

Phone 501-372-5071  
Fax 501-372-6301  
Email: swlb@arkansas.gov  
Website: arkansas.gov/swlb

## BOARD MEETING MINUTES

December 14, 2009

The Social Work Licensing Board met Monday, December 14, 2009, in Room 200 of the Attorney General's Offices at 323 Center Street, Little Rock, Arkansas. Chairperson Sandra Taylor called the meeting to order.

**Board Members Present:**

Sandra Taylor	Kelley Williams	Laura Printz
Kaylynn Barrett	Betty Rhodes	Tealisa Allen
Mae Isom	Steven Domon	Nancy Streit

**Board Members Absent:** None

### Approval of Minutes:

Kelley Williams made a motion to approve the minutes of the November 9, 2009 board meeting. Tealisa Allen seconded the motion, which carried.

### OLD BUSINESS:

#### Update on Complaint No. 2010-07:

Information on Complaint #2010-07 was assigned to a Board Member to determine if addition investigation is required.

#### Update on Complaint No. 2010-08:

Information on Complaint #2010-078 was assigned to a Board Member to determine if addition investigation is required.

#### Update on Complaint No. 2010-09:

The Executive Director gave a report of a complaint that has been filed by the Board based on information received. Nancy Streit made a motion to send a Cease and Desist Letter and to schedule a hearing for February 8, 2010. Dr. Steven Domon seconded the motion, which carried.

### NEW BUSINESS:

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**Board Reviewed Robert Pruitt's File:**

Robert Pruitt, Jr., LMSW, submitted a letter to the Board regarding his resignation from his position as a social worker. Dr. Steven Domon made a motion hold a Review hearing on January 11, 2010. Betty Rhodes seconded the motion, which carried.

**Review ASWB Letters:**

Two letters have been received from ASWB. The first letter is regarding the MSW students who have been unsuccessful in passing the ASWB Master's level exam. The Board reviewed the letter regarding the validity of the exam and supports ASWB. The second letter was the Letter of Agreement between the Arkansas Social Work Licensing Board and ASWB regarding the exam fees. Sandra Taylor, Chairman of the Board signed the Amendment regarding the new fees for the exam.

**Review Question From Paul Castillo:**

Paul Castillo had written the Board requesting clarification as to a social work dispensing medications. Kaylynn Barrett made a motion notify Mr. Castillo that social workers are not licensed to dispense medications. Nancy Streit seconded the motion, which carried.

**Review Request From Laura Holt, LCSW:**

Laura Holt, LCSW had written the Board requesting acceptance of her social work continuing education hours that were completed one day late of the renewal period. Ms. Holt provided the Board with documentation of her efforts to obtain the SWCE hours in a timely manner and the circumstances for the delay. Dr. Steven Domon made a motion to accept SWCE hours obtained outside of the renewal date period and to approve the license renewal for Ms. Holt. It is noted that this is a one-time exception and the social work continuing education received after the renewal date may not be counted on the next renewal period. Betty Rhodes seconded the motion, which carried.

**Review Request From Hope Johnson, LMSW:**

Hope Johnson, LMSW had written the Board requesting an extension to renew her social work license due to extenuating circumstances. Dr. Steven Domon made a motion grant a 90-day extension due to the extenuating circumstances. It is noted that this is a one-time extension and exception. Nancy Streit seconded the motion, which carried.

**Review Risk Assessment:**

The Social Work Licensing Board's Risk Assessment Forms have been updated and new categories assigned. Board members were asked for input and suggestions for actions to take on each new category. The Board reviewed the information presented. This item will be continued until the January 2010 Board Meeting.

**Review Request Regarding Supervision:**

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A Licensed Master Social Worker had written the Board requesting clarification of how many of her supervision hours would count towards her LCSW license. The LMSW had received all group supervision over a period of seven (7) months. The Board directed the Executive Director to notify the social worker that no more than one-half of her total supervision may be group.

**Board Reviewed Request for New Database System:**

The Executive Director presented the Board with information and quotes from various contractors regarding updating or creating a new database program for the Board. A new law (Act 1489) requires information that the Board does not currently track. Dr. Steven Domon made a motion to move forward with the Filemaker Database program with a maximum of \$7,500 to be expended. Nancy Streit seconded the motion, which carried.

**Board Reviewed Possible Changes to the Laws and Regulations:**

Kaylynn Barrett updated the Board regarding the progress on possible changes to be made to the Law. Research is continuing.

**Reminder to Board Members to File Statements of Financial Interest:**

The Executive Director reminded Board Members that they are required by law to file a Statement of Financial Interest with the State. Due date is January 31, 2010.

**Review of Standing Financial Reports:**

Tealisa Allen, LMSW, reviewed and approved the Warrant Detail Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. Dr. Steven Domon made a motion to accept the reports as presented. Mae Isom seconded the motion, which carried.

**Action Taken on Applications:**

Dr. Steven Domon made a motion to approve the action taken on the applications for licensure.

**LSW Applications:**

**Provisionally Licensed and Approved to take Examination:**

None

**Approved to take the Exam:**

Gabrielle D. Cook

Catherine Marie Gilbow

Doris Ann Tucker

**Approved for Licensure through Reciprocity:**

None

**Denied:**

Alex L. Baker (no social work degree)

**LMSW Applications:**

**Provisionally Licensed and Approved to take Examination:**

Amy Marie Kinney	John Walter Miller, Jr.	Leslie Allister Mussington
Shelley Lonecee Walker		

**Approved to take the Exam:**

Kathey Ann Brown	Sara J. Creecy	Candie DePriest
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**Approved for Licensure through Reciprocity:**

None

**LCSW Applications:**

**Approved to take Examination:**

Cheryl Hudson Abbott	Skye Admas	Laura Camargo
Judith Ann Harvey	Cecilia M. Hooks	Shannon Joyce Hughes
Andre Lewis	Lisa Marie Lucero	Jennifer Diane McCarron
Elizabeth Mitchell	Martha Llewellyn Newman	Steven W. Pharris
Latalia Prather	Diane Goundry Scalfaro	Joyce Rose Shepherd
Edith Renee Sherman	Margaret Marchese Srygley	Freda S. Thomas
Lisa M. L. Weiche		

**Approved for Licensure through Reciprocity:**

Kathleen R. F. Geery	Kenyetta D. Jones	Sharon Lee Stuewe
William L. Westmoreland		

Kaylynn Barrett seconded the motion, which carried.

**Action Taken on Renewal Applications:**

The Board reviewed 102 applications for license renewal. Dr. Steven Domon made a motion to approve 92 of the applications. Ten (10) of the renewal applications were tabled pending clarification or additional continuing education hours. Kaylynn Barrett seconded the motion, which carried.

**Action Taken on Continuing Education Audits:**

The Board reviewed seven (7) continuing education audits. Betty Rhodes made a motion to approve all seven of the audits. Kaylynn Barrett seconded the motion, which carried.

**Action Taken on Supervision Plan Audits:**

The Board reviewed three (3) Supervision Plan Audits. Kaylynn Barrett made a motion to approve two (2) of the audits and return one (1) for additional information. Mae Isom seconded the motion, which carried.

**Action Taken on Certificate of Registration Renewals:**

The Board reviewed seven (7) Certificate of Registration renewals. Nancy Streit made a motion to approve all seven of the renewals. Kaylynn Barrett seconded the motion, which carried.

**Other Business:**

There being no new business, Dr. Steven Domon made a motion to adjourn. Nancy Streit seconded the motion, which carried.